**JOSHUA DOUGLAS**

**25C Penal Rock Road Penal**

**CONTACT: CELL – 18683975673 HOME- 6476620 ; EMAIL :** thechosenjoshua@hotmail.com

23rd, August 2017.

The Human Resource Manager

**AIM**

To obtain a position suitable for my level of qualifications and work experience.

**CAREER OBJECTIVE**

I have had the opportunity to work at various establishments, where I enhanced myself with valuable work experience. I can demonstrate this experience as well as add productivity to your organization. I am a mature, reliable, hard-working, and a self -motivated man who possess the ability to function effectively in any environment where tending to individual needs should be given crucial priority, quick response and ethically done. I am also able to collaborate in groups or work well individually. I am willing to learn and abide by any relevant training needed for the development of your workplace and myself. You are assured of my punctuality, dedication loyalty and courtesy towards your agency and staff as many of my employers have witnessed in times past.

Please find attached a copy of my resume for your perusal. I thank you for taking the time to review my application; whilst I eagerly await a response to my application, I am also available for an interview.

Yours Respectfully,

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JOSHUA J. DOUGLAS

25C Penal Rock,

Road Penal

6476620 (home)

3975673(cell)

Joshua junior Douglas

**Objectives:**

* To demonstrate the uttermost integrity in responsibilities
* To achieve what my employer expects of me, and more, utilising all available resources to complete the job in an efficient and productive manner.
* To contribute to the building of your company or firm.
* To gain experience and learn in submission to what my employer deems to be suitable to my ability as a hired worker.

**Personal Information**

**Date of Birth: 28th September 1996**

**Marital Status: Single**

**Sex: Male**

**Mother’s name: Myrtle Romain**

**Mother’s Address: 25C Penal Rock Road**

**Education**

***Secondary***

**CXC /O’LEVELS**

Mathematics - 3

English A- 3

Integrated Science -2

Principles of Business- 1

Principles of Accounts- 3

Information Technology -2

***Tertiary Education***

***Currently pursuing my Bachelor’s Degree in Mechanical Engineering at the University of Trinidad and Tobago Technical Institute (UTT).***

**Achievements**

Cadets Recruit at St Patrick Brigades Cadet Force

Penal Shiva Boys Footballer 2015

**Work Experience**

Francis Fashion Shoe Locker Penal 2014

Air Conditioning Service Representative Assistant (self- employed)

Life Sport Trainee Penal 2015

Camp Committee Marshal April 2015

**Last Job:** S.E.S.L Security Firm Limited June 2016- August 2016

Employer Asp Maharaj

**Extra-Curricular Activities**

Basketball

Tennis

Football (Trainee at W. Connection)

Dancing

Art

Fixing things with my hands